



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
February 2, 2022 – 9:00 AM  
Virtually via Zoom

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ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, B. Wright, W. Oliver, S. Nodge and D. Green

Absent with Regret: W. Elliott

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; M. Everts, Events, Director of Operations; A Roth, Director of Operations; A. Levair, Operations Manager; D. Desabrais Municipal Energy Project Lead; L. Johnson, Administrative Assistant – Operations and K. Green, Executive Assistant

1. **Call to Order**

Mayor Anderberg called the meeting to order at 9:00 am.

2. **Agenda Approval**

**WRIGHT:**

That the Committee of the Whole for the Town of Pincher Creek agrees to add item 5.3 Alberta Municipal Leaders Caucus to February 2, 2022 agenda.

**CARRIED COTW 2022-012**

**WRIGHT:**

That the Committee of the Whole for the Town of Pincher Creek approves the February 2, 2022 agenda as amended.

**CARRIED COTW 2022-013**

**3. Scheduled Delegations**

**3.1 Alberta Health Services – COVID Update – Kristen Dykstra**

Alberta Health Services Representative Kristen Dykstra had technical issues and emailed a copy of her report.

**4. Committee Reports**

**Green:**            January 5        Committee of the Whole  
                         January 6        Emergency Management Training  
                         January 10       Regular Council  
                         January 17       Economic Development Strategy  
                         January 18       AHS Elected Officials & PCCELC  
                         January 19       Police Summit  
                         January 24       Pincher Creek Foundation & Regular Council  
                         January 25       RCMP Policing Transition  
                         January 26       Pincher Creek Foundation

**Barber:**           January 5        Committee of the Whole  
                         January 6        Emergency Management Training  
                         January 10       Regular Council  
                         January 14       Community Futures AGM  
                         January 18       PCCELC  
                         January 19       Landfill & Library  
                         January 25       RCMP Policing Transition  
                         January 27       Chinook Arch  
                         January 31       Library

**Wright:**           January 5        Committee of the Whole  
                         January 6        Emergency Management Training  
                         January 10       Regular Council  
                         January 19       MDSA  
                         January 24       Regular Council  
                         January 26       Recreation Advisory Board

**Oliver:**            January 10       Regular Council  
                         January 19       MDSA  
                         January 24       Pincher Creek Foundation & Regular Council  
                         January 26       Pincher Creek Foundation

**Nodge:**            January 5        Alberta Southwest Regional Alliance  
                         January 6        Emergency Management Training  
                         January 10       Regular Council  
                         January 17       FCSS & Economic Development Strategy

January 18	AHS Elected Officials
January 19	Police Summit
January 24	Regular Council
January 25	RCMP Policing Transition

**Mayors Report**

**ANDERBERG:** January 5 Committee of the Whole  
January 6 Emergency Management Training  
January 7 Mayor and Reeves  
January 10 Regular Council  
January 13 PCEMS  
January 18 PCCELC  
January 19 Police Summit  
January 24 Regular Council  
January 26 Roger Reed  
January 27 PCCELC

**OLIVER:**

That Committee of the Whole for the Town of Pincher Creek receives the committee reports information as presented.

**CARRIED COTW 2022-014**

**5. Administration**

**5.1 MSDAB- Lay People**

MSDAB requires more lay people for the regional board

**5.2 Council – Business Cards**

Discussed who needs business cards and what Council wants on them.

**5.3 Municipal Leaders Caucus**

To discuss Council attendance at the February 14<sup>th</sup>, Council meeting.

**6. Business Arising from the Minutes**

**7. Policy**

**8. New Business**

**8.1 Water Treatment Plant Operator Position**

**GREEN:**

That Committee of the Whole for the Town of Pincher Creek to receive the update to re-purpose a Maintenance Operator position to a Water Treatment Plant Operator position as information

 **Initial**

**CARRIED COTW 2022-015**

- L. Rideout joined the meeting at 9:44 am*
- A. Grose joined the meeting at 9:50am*

**8.2 Utility Rate and Mill Rate Analysis**

**NODGE:**

That Committee of the Whole for the Town of Pincher Creek directs administration to bring back utility rate analysis to another meeting to be determined

**CARRIED COTW 2022-016**

**8.3 ASAA 1A Senior Boy Provincial Basketball Tournament**

**OLIVER:**

That Committee of the Whole for the Town of Pincher Creek become a Three Pointer Sponsor (\$500) for the ASAA 1A Senior Boys provincial tournament.

**CARRIED COTW 2022-017**

**8.4 Community Information Night**

**GREEN:**

That Committee of the Whole for the Town of Pincher Creek direct administration to move forward with the plan as discussed and schedule community information night to late April/Early May.

**CARRIED COTW 2022-018**

- Mayor Anderberg called a recess at 10:50 am*
- L. Johnson & A. Roth left the meeting at 10:50 am*
- Mayor Anderberg called the meeting back to order at 11:02 am*
- D. Desabrais left the meeting at 11:30 am*
- M. Everts, A. Levair, L. Rideout left the meeting at 11:55am*

**9 Closed Session**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday February 2, 2022 at 11:02 am in accordance with sections 16, 18, 21 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Executive Assistant, Director of Operations, and Director of Community Services in attendance.

**CARRIED COTW 2022-019**



**GREEN:**

That Committee of the Whole for the Town of Pincher Creek agrees to move out of a closed session of the Committee on Wednesday, February 2, 2022 at 12:04 pm in accordance with sections 16, 18, 21 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Executive Assistant, Director of Operations, and Director of Community Services in attendance.

**CARRIED COTW 2022-020**

**9.1 Stephenson Engineering - Lebel Mansion Building Assessment**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek receives Stephenson Engineering's building assessment as information.

**CARRIED COTW 2022-021**

**9.2 Pincher Creek Community Early Learning Centre**

**Nodge:**

That Committee of the Whole for the Town of Pincher Creek directs administration to bring this matter back to another meeting in the future.

**CARRIED COTW 2022-022**


**10 Adjournment**

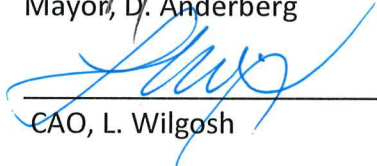
**NODGE:**

That this session of Committee of the Whole be adjourned at 10:54 am.

**CARRIED COTW 2022-023**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 14<sup>th</sup> DAY OF FEBRUARY 2022**

  
\_\_\_\_\_  
Mayor, D. Anderberg

  
\_\_\_\_\_  
CAO, L. Wilgosh

 **Initial**